

THE COURTS AT BOYNTON PLACE

C/O CAROLINA MANAGEMENT SERVICES, INC.

P.O. BOX 740425

BOYNTON BEACH, FL 33474

OFFICE: 561-968-2182

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ASSOCIATION HAS TEN (10) DAYS TO APPROVE THE LEASE APPLICATION AFTER COMPLETE PACKAGE IS RECEIVED BY THE PROPERTY MANAGER.

DATE: _____ **OWNER:** _____

ADDRESS: _____

LEASE APPLICATION

1. Owner informed not to allow lessee to occupy unit before Board approval.
2. Complete Association's resident application form.
3. Executed statement signed by **Lessee/Lessor** that they agree to abide by all regulations of the Association. **(Please note that both parties must execute this form which is located on page 3 of the Resident Application)**
4. A **\$100.00 per person Application Fee** enclosed and made payable to **The Courts at Boynton Place H.O.A.**
5. Outstanding document violations acknowledged and/or cured.
6. Assessments and other fees paid up to date.
7. Criminal Background check received and reviewed.
8. Board of Director made a decision on lease transaction.
9. Owner and Lessee informed of Board decision.
10. Certificate of Approval of Lease provided to owner.
11. Copy of Driver's License for each tenant.
12. **\$75.00 Processing Fee** enclosed and made payable to **Carolina Management Services, Inc.**

LEASE TRANSACTIONS

1. Attach copy of lease for at least a six (6) month period of time.
2. Term of lease: _____
3. Lease Statement executed by **Lessee/Lessor** that **Lessor** is responsible for H.O.A. assessments.
4. The Association has the right to pursue legal action against the Lessee if Owner fails to pay association dues.
5. Lots shall not be leased more than once in any six (6) month period.
6. The Association must either approve or disapprove a lease within 10 days after the next Board Meeting following submission of a complete and accurate request for approval.